



## **Dundee Cancer Support Network SCIO Community Outreach Worker**

**Hours:** 35 hours per week

**Contract:** Temporary (24 months)

**Salary:** £24,024 per annum (Job Share Available)

A position is available with CANDU for a Full-time, Community Outreach Worker, with lived experience of cancer, to engage with local communities to develop and deliver peer-led, lived experience activities within communities, using innovative co-design approaches. This post will be based in Dundee, reporting to the Project Manager & charity trustees.

The outreach worker will drive a needs-driven approach to developing activities within communities, and will work alongside the Project Manager and the lived experience team to ensure the ongoing delivery of existing support projects, as well as expanding outreach into areas and communities, where people affected by cancer, may be less likely to reach out for support, due to cultural and socioeconomic disadvantage.

Application by CV and covering letter to [info@cancerdundee.org](mailto:info@cancerdundee.org)

Closing date for applications is 21<sup>st</sup> July 2025.

### **Job Description**

The Community Outreach Worker will be responsible for specifically:

- Building relationships with community contacts, to ensure widespread inclusion.
- Engaging with cancer patients, survivors, carers, community groups & volunteers to identify need and help develop the direction of CANDU Projects.
- Help develop and deliver lived experience and wellbeing activities within communities.
- Identify groups/individuals in need who are not accessing support services, in order that services may adapt to accommodate the needs of all.
- Responsible for project visibility and publicity via website, social media and local media.

- Undertaking the administration and evaluation of service provision.
- Providing feedback for Trustees and writing reports.

More generally, the Outreach Officer will also be responsible for:

- Promoting the key messages of CANDU about the benefits of Lived Experience involvement in the design and delivery of cancer support services, both locally and nationally.
- Ensure data is handled within the recommendations of the Data Protection Act.
- Ensure legal, health and safety policy requirements are met.
- Participate in all relevant meetings of the team as appropriate.
- To carry out any other relevant duties as required to ensure the efficient and effective running of CANDU.

## **Person Specification**

### Essential Criteria

- Lived experience of cancer.
- Empathy with the aims of CANDU.
- Awareness of the benefits of lived experience involvement in the development of cancer services.
- An excellent communicator, oral and written, able to adapt to different groups and audiences.
- Professional or voluntary experience in a community or voluntary health setting
- Proficient in Microsoft Office programmes.
- Experience of using social media platforms for community engagement.
- The ability to work in a small organisation and be flexible to changing needs.
- Willingness to work as part of a small, but very committed team.
- Commitment to social justice, diversity & equality.
- Sensitivity to the needs and different views of diverse groups within the Tayside community.
- Flexible working which may include evening and occasional weekend work
- Satisfactory PVG Scheme Record Check or Scheme Record Update (Adults)

### Desirable criteria

- Background of using personal lived experience to influence change.
- Advanced IT skills including Website design via WIX platform, Adobe Creative Suite and CANVA for desktop publishing (training available if required).